

TO: Board of Directors, [REDACTED]
FROM: Daryn Bozek, Engineering Oversight
RE: Memo 5: Identification of Key Parties, Roles, and Responsibility Associations
DATE: July 11, 2025

SECTION 1: EXECUTIVE SUMMARY

This memo provides a categorized breakdown of all major entities involved in the design, engineering, delivery, and oversight of [REDACTED] potable water and wastewater treatment systems. These parties are identified for purposes of assigning accountability, reviewing system documentation, and formally placing them on notice for any identified deficiencies. This listing will be used to support upcoming legal discussions, facilitate system audits, and coordinate potential escalation to regulatory or emergency funding bodies.

SECTION 2: FULL LIST OF KEY PARTIES

1. Developer

[REDACTED]

- Role: Primary subdivision developer and party responsible for engaging engineering teams and contractors.
- Responsibility: Oversight of design implementation, system handoff, and contractual obligations to PVLCs.

2. Property Management & Operators

- [REDACTED] **Water Systems Inc.** ("Clearford")
 - Role: Contracted third-party utility operator for WWTP and WTP
 - Responsibility: Maintenance, monitoring, repairs, reporting, billing
- [REDACTED] **Property Management**
 - Role: Administrative condominium management
 - Responsibility: Day-to-day resident services, communication liaison with Clearford

3. Design & Engineering Firms

Engineering (Now part [REDACTED])

- Role: Potable water system design (including well integration and transfer piping)

- Role: Manufacturer and system integrator of modular WWTP (Seacan-based)

- Role: Electrical design and specification across WWTP and WTP

- [REDACTED]. (formerly [REDACTED] Ltd.)

- Role: Original hydrogeological investigation and well testing

4. Construction and Contractors

- [REDACTED] **Group**

- Role: Civil contractor for installation of sewers and water mains during Phase 1

- [REDACTED] **Well Drilling**

- Role: Well pump installation and connection of TW4, TW5, TW7

- [REDACTED] **Septic Service**

- Role: Emergency and support services during tank cleanouts and failures

5. Regulatory and Approval Bodies

- **Ministry of Environment, Conservation and Parks (MECP)**

- Role: Regulator of wastewater and water systems
- Responsibility: Environmental Compliance Approvals (ECAs), Form 1 submissions, inspections

- **HydroOne Networks Inc.**

- Role: Electric utility responsible for supplying and maintaining grid feeds

- **County of [REDACTED]**

- Role: Approval of subdivision plan layout and lot registrations (not system design oversight)

- **Township** [REDACTED]
 - Role: Municipal body named in the Responsibility Agreement
 - Responsibility: Legal counterparty to MRA; potential assumption party in the event of Clearford withdrawal or system failure

6. Political/Legal/Advisory Contacts

[REDACTED] **MPP** [REDACTED]

[REDACTED] **Ben Williams** [REDACTED]

- **Mayor and Deputy Mayor,** [REDACTED]
- [REDACTED] (CAO, OSM Township)
- **Legal Counsel for** [REDACTED] (name withheld for confidentiality)

Prepared by:

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DSB Management And Associates - Engineering Oversight

PVLC No. [REDACTED]